



VALLURUPALLI NAGESWARA RAO VIGNANA JYOTHI INSTITUTE OF ENGINEERING AND TECHNOLOGY

An Autonomous, ISO 9001:2015 & QS I GAUGE Diamond Rated Institute, Accredited by NAAC with "A++" Grade
NBA Accreditation for B.Tech, CE, EEE, ME, ECE, CSE, EIE, IT, AME, M.Tech, STRE, PE, AMS, SWE Programmes
Approved by AICTE, New Delhi, Affiliated to JNTUH, NIRF 2023: 101-150 Rank band- Engineering Category
College with Potential for Excellence by UGC, JNTUH-Recognized Research Centres: CE, EEE, ME, ECE, CSE
Vignana Jyothi Nagar, Pragathi Nagar, Nizampet (S.O.), Hyderabad - 500 090, TS, India.
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FORM-5A

Date: _____

To
The Principal.

Sir,

Sub: Request for processing of award of Grace Marks and issue of PC & CMM – Reg.

I, _____ bearing the H.T.No _____ student of VNR Vignana Jyothi Institute of Engineering and Technology (07) studied B.Tech., and appeared for the End Semester Examination during the A.Y. _____. I have failed in the theory subject(s) below, upon addition of grace marks (Marks shall be added up to **30Marks** for four year B.Tech course and **23Marks** for Lateral entry students of B.Tech Course) will enable me to pass in the failed subject(s). The details of the theory failed subject(s) for which award of grace marks is requested is given below:

S.No.	Year/ Sem.	Month & Year of Examination	Subject code	Subject Name (Short Form)	Sessional Marks	External Marks	Total Marks	Shortage of Marks
1.								
2.								
3.								
4.								
5.								
6.								
7.								
8.								
9.								
10.								

I, understand and agree that I shall not be eligible to apply for any regular/supplementary Examinations from this day onwards and I shall not claim performance of any examination (including RC/RV, challenge evaluation) for which results are not declared by the date of submission of my grace application.

Further I request you to issue me my Consolidated Marks Memo and Provisional Certificate, at the earliest, after adding grace marks.

Student Signature with date

Note:

- Last date to submit the application form is on or before **30-09-2024 5.P.M.**
- The application along with necessary documents is to be submitted to the VNRVJIET, Examination Branch.

Encl. All the Original Marks Memo(s) containing subject(s) for which award of Grace Marks are requested.

Verified by

Manager/ EB

Asst. Controller of Evaluation

Controller of Examinations